

LEGAL PRIVACY POLICY for www.delco.com.mk

We at DelCo DOOEL respect the privacy of our visitors and are committed to preserving your online safety by preserving your privacy at anytime you visit or communicate with our site.

Our Terms of Use and Privacy Policy offers you a thorough explanation regarding your personal data provided to us or any data we may collect from you.

This Privacy Policy is updated from time to time; therefore, it should be reviewed occasionally.

1. Collected Information

1.1 Data can be collected and processed during the operations of our website. The following are ways we may perform these actions:

- Data regarding your visit(s) to our website and any resources used are collected. The following is included and not limited to: information about your computer and about your visits to and use of this website (including your IP address, geographical location, browser type and version, operating system, referral source, length of visit, page views and website navigation).
- Any forms you filled out on our site allows us to collect data such as registering for information or when you subscribe to our website services, email notifications and/or newsletters, when you complete a questionnaire, application for recruitment etc. We collect information that you provide to us for the purpose of registering with us, including name, surname, address, phone numbers, email addresses, registration number, photo, CVs etc.
- If for any reason you communicate with our personnel or site we may collect information.

2. Our Use of Your Information

2.1 Information stored or collected regarding you helps us improve and offer services you need. Personal information submitted to us via this website will be used for the purposes specified in this privacy policy or in relevant parts of the website.

2.2 The following list contains how we might use your data:

- Any request you make of our site or personnel allows us to use information you provided us with, relating to the products or services we have. We may also send information on products or services you may be interested in, as long as consent has been received.
- Contract Commitments: To meet any Commitment we make to you.
- Changes or Improvements made to the site can warrant use of your information, with regard to notification of such changes.
- An existing customer may be contacted regarding products and services related to any item of previous operations you made on our site.
- Any new customer can only be contacted by us or third parties if consent has been offered via our site. We only send communications you have consented to.
- Anyone who does not wish to give consent for our site or third party use has the opportunity to decline. Once we receive your withhold for consent we will remove your details from any mailings or third party communications.
- None of the information collected about you will offer identifiable characteristics. Information shared to a third party is statistical only. We will not reveal who you are, only mathematical information about our visitors.

3. Personal Data Storage

3.1 Locations outside the Republic of Macedonia may be used for transferring data we collect about you. These data sites are for storing or processing of your information. The information we share outside the Republic of Macedonia may be shared with staff based on the process and storage of said

data. It may include such processes as processing a payment or offering support for your service or product needs. The staff processing or storing information may work for our suppliers outside the Republic of Macedonia. By submitting your data to use you have agreed to this transfer and storage of data. We take all reasonable action to ensure the safety of your personal data in agreement with this Privacy Policy.

3.2 Information we are provided will be stored on secure servers. Transaction data is encrypted for your safety.

3.3 You should understand data via online transmission is not completely secure. We cannot guarantee full protection and security data, only that we take all reasonable action to protect information sent to us electronically. Transmission of any data by you is at your own risk. Where applicable you may be given access to sections of our site that require a password. You are responsible for the passwords safety and confidentiality.

4. Information Disclosure

4.1 At times we may disclose personal information to persons in our group. This can include subsidiaries, holding companies, or any other subsidiaries involved in our business, if applicable.

4.2 Third Party disclosure may occur for the following reasons:

- Selling any or all of our business to a third party may result in sharing your information.
- At any time when we are legally required to we may disclose information about you and your visits to our sites.
- To prevent fraud and help in fraud protection in order to reduce credit risk, we may disclose information.

5. Third Party Links

5.1 Third party links may be discovered on our site. These third party links have their own privacy policy, which you agree to when you click on the link. We are not responsible nor do we accept responsibility for third party links. Our

liability covers us only on our site, and thus we do not accept liability for third party links as we have no control over them.

6. Information Accessibility

- 6.1 We cannot withhold data we collect about you, as per Law on Personal Data Protection (Official Gazette of the Republic of Macedonia No. 07/05; 103/08; 124/10 and 135/11). This act provides you with access to any information we may hold on you.

7. Contacting Us

- 7.1 Please feel free to contact us with queries, requests, or comments you may have about our Privacy Policy. We welcome any communication via the email address supplied here: office@delco.com.mk